|  |
| --- |
|  |



Faculty of Health Sciences Ethics Office for Research, Training and Support  
[health-sciences.nwu.ac.za/healthethics](http://health-sciences.nwu.ac.za/healthethics)

|  |
| --- |
| **AnimCare** Ethics Committee on Animal Care, Health and Safety in Research *(AREC-130913-015)* **Project Head Declaration Form for Approval of Secondary Data Projects**  ***AnimCare 05-02c, Version 4.10 (Nov 2016)*** |
| **CONFIDENTIAL!** This document contains confidential information that is intended strictly and exclusively for the applicant and AnimCare Committee. Should this document or parts thereof erroneously come in your possession, you are requested to destroy it or to return it to AnimCare without delay. Unauthorised possession, reading, studying, copying or distribution of this material, or any other form of abuse, is illegal and punishable. |

|  |
| --- |
| General Project Identification |

**Applicant to complete this table BEFORE sending it off for signing.**

|  |  |
| --- | --- |
| **Project Head** (Title, Initials & Surname) | Click or tap here to enter text. |
| **Project Title** (see Application Form) | Click or tap here to enter text. |
| **Envisaged Application Date** | Click or tap to enter a date. |
| **NWU Ethics Number** (see Application Form) | NWU- ?????-??-s?***(once available)*** |

This form is to be completed by the Project Head (e.g. principle investigator / study leader), as indicated in the AnimCare Ethics Application Form for Projects Using Secondary Data.   
**Please note!** This form may be filled in and signed electronically, and then converted to PDF (recommended), or printed to complete and signed if not possible.

|  |
| --- |
| Declarations by the Project Head |

I, the undersigned, hereby apply for approval of this project relating to vertebrate or higher invertebrate animals, as described in the scientific project proposal, and hereby declare that:

1. I have familiarised myself thoroughly as to the content of AnimCare’s rules and procedures, and the latest South African National Standards and regulations for the use of animals in research and training, and I will keep to these guidelines and the details described in the scientific proposal as and when ethically approved.
2. I have ascertained that the project from which the secondary data will be obtained, complies with sound ethical principles as underwritten by AnimCare and that it complies with national legislations and associated regulations.
3. The current project and its experimental design is scientifically justifiable and affordable (i.e. it can be finished once the use of animals will have commenced). Accordingly I:
   1. will ensure sound scientific integrity and research ethics in the planning, execution, data handling and work-up and scientific reporting of the current project,
   2. will ensure that all legally obtained secondary data is stored safely and remains in the possession of the North-West University,
   3. undertake to respect intellectual property rights throughout and to avoid any form of plagiarism.
4. I will ensure that the project is managed ethically justifiably from start to finish. This imply that I will:
   1. oversee the project,
   2. where applicable and necessary, always ensure that I have the necessary contracts, agreements and permits at my disposal before the relevant actions are carried out,
5. The information provided in this application is, to the best of my knowledge, correct and that no ethical codes will be violated by the project.
6. I will not deviate from the approved proposal and that I understand that the project may be suspended or terminated if I deviate from the proposal without the approval of the Ethics Committee, which may also lead to disciplinary action.
7. I will report to AnimCare:
   1. without delay of any disputes related to the use of the secondary data arising during the course of the project,
   2. annually to the Ethics Committee (or as determined by the Ethics Committee) on the prescribed monitoring report form concerning any and all progress and ethical aspects of the project,
   3. concerning any and all progress and ethical aspects of the project once the project is completed.

|  |  |
| --- | --- |
| **Name** (Title, Full Names & Surname) |  |
| Click or tap here to enter text. |
|  |
| **Date** |
| Click or tap to enter a date. | **Signature** |
|  |  |
| **Any comments (optional)** Click or tap here to enter text. | |